



# PUBLIC ASSEMBLY PERMIT APPLICATION

TOWN OF ISLIP FIRE MARSHALS OFFICE  
24 NASSAU AVENUE, ISLIP, NY 11751 • (631) 224-5477 OR 78

## PERMITS REQUESTED: (USE OR STORAGE)

Public Assembly

- 15-49 people \$100.00 3 yr permit
- 50-300 people \$150.00 1 yr permit
- 300+ people \$200.00 1 yr permit
- Restaurant or Food Service
- Catering Facility
- Gym
- Sports Facility
- Other: \_\_\_\_\_

## REQUIREMENTS: (Please Provide the following)

1) Copy of Certificate of Occupancy or Building Permit  
Floor Plan (to scale or include dimensions)

## PROPERTY OWNER: (PLEASE PRINT)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone#: \_\_\_\_\_

## PERMITTED PROPERTY LOCATION: (PLEASE PRINT)

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_

## AFFIRMATIONS

Print and Signature of Property Owner

Notary Stamp and Signature

## Internal use only

TM# 0500 \_\_\_\_\_

Receipt # \_\_\_\_\_

Approved: Date: \_\_\_\_\_ By: \_\_\_\_\_

## 3. BUSINESS OWNER INFORMATION: (PLEASE PRINT)

Type of Organization:

- Corporation       Check if Partnership

Corp Name: \_\_\_\_\_

D/B/A: \_\_\_\_\_

Officer Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone # \_\_\_\_\_

Partner #2  
Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_

- Sole Proprietor

Name: \_\_\_\_\_

D/B/A: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone # \_\_\_\_\_

## AFFIRMATIONS

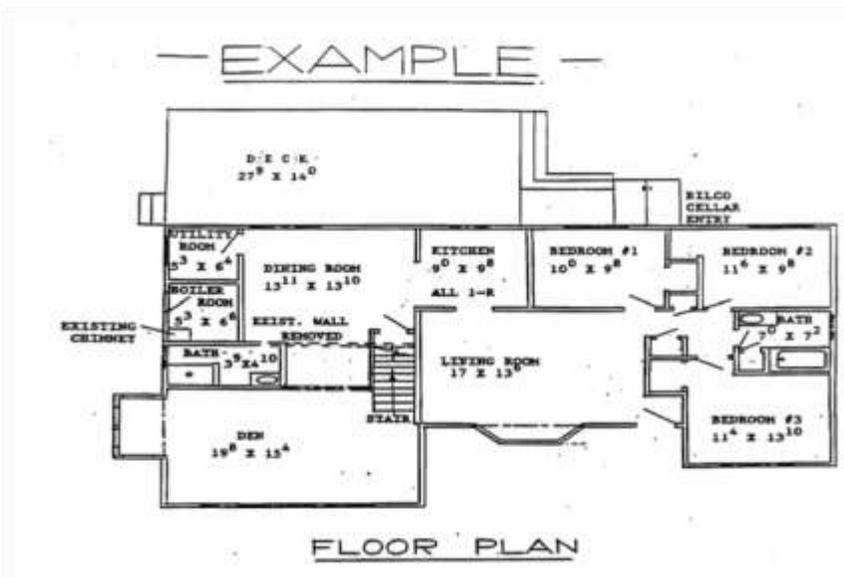
\_\_\_\_\_  
*Print and Signature of Property Applicant*  
*Notary Stamp and Signature*

I swear that this application is true and complete statement of the proposed use or process on the described locations or described persons or businesses.

I understand that any false statements made herein are punishable as a class A misdemeanor pursuant to section 210.45 of the NYS penal Law

## PERMIT REQUIREMENTS

- 1) Application shall be signed and notarized by all parties.
- 2) Provide copy of a Certificate of Occupancy or Building Permit for new applications.
- 3) Provide copy of a floor plan to scale or provide measurements. See example.



**MAKE CHECKS PAYABLE TO THE TOWN OF ISLIP**